

**BUTLER BOARD OF EDUCATION  
BUTLER, NJ 07405  
MINUTES  
EXECUTIVE MEETING 6:00 P.M  
REGULAR MEETING 7:00 P.M  
MARCH 24, 2022  
BUTLER HIGH SCHOOL MEDIA CENTER**

**CALLED TO ORDER:**

BY: T. Luciani, called the meeting to order at 6:01, and read the Open Meeting Statement, below:

**MEETING NOTICE ANNOUNCEMENT:**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Butler Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Butler Board of Education Office, 38 Bartholdi Avenue, as designated by the Board of Education for posting of such notice in a public place, with copies of such notice delivered or mailed or electronically mailed to the following:

Suburban Trends and The Daily Record in accordance with Chapter 231, P.L. 1975

Chapter 8, P.L. 1995, provides for the representation of sending school district board of education members on the receiving school district board of education.

The Bloomingdale Board of Education representative has voting privileges on matters as outlined in Board Policy No. 0141.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL (MEETING ATTENDANCE):**

A. Allison-**PRESENT**

A. Drucker-**PRESENT**

J. Karpowich-**PRESENT**

T. Luciani-**PRESENT**

H. Oguss-**PRESENT**

K. Smith-**PRESENT**

J. Tacinelli-**PRESENT**

J. Tadros-**PRESENT**

C. Ziegler-**PRESENT**

M. Arabia - Bloomingdale Representative-**PRESENT**

**MOTION TO ENTER CLOSED SESSION**

Motion by H. Oguss, seconded by J. Karpowich, that the Butler Board of Education adopt the following resolution:

BE IT RESOLVED, by the Butler Board of Education on this 24th day of March, 2022 at 6:01 p.m., as follows:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and;

WHEREAS, the Butler Board of Education is of the opinion that such circumstances exist to discuss Personnel and Finance which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act";

NOW THEREFORE, BE IT RESOLVED that the Butler Board of Education shall enter Executive Session on 3/24/2022 @ 6:01 p.m.

The Board will reconvene in public session at the conclusion of the Executive Session. The information discussed during the Executive Session will be disclosed to the public as soon as it is determined by the Board that the information is no longer confidential.

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

By motion of C. Ziegler, seconded by J. Karpowich, the meeting was called back to public session at 6:57 p.m.

**ANNOUNCEMENT(S):** None.

**DISTRICT RECOGNITION:** None.

**PRESENTATIONS:**

- 2020-2021 Audit Presentation
- 2022-2023 Tentative Budget Presentation

**STUDENT REPRESENTATIVE:**

**APPROVAL OF MINUTES:**

Motion by H. Oguss, seconded by J. Tadros, it was moved to approve the following minutes and dispense with the reading of the same since each member had received a copy:

February 24, 2022 regular meeting minutes.  
February 24, 2022 executive meeting minutes.

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following the meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

All in favor

**SUPERINTENDENT'S REPORT:**

- a. Good News and Progress in Our Schools**
- b. HIB Report - Approval of HIB Self Assessment Report:**

Motion by A. Allison, seconded by J. Tadros, that the Butler Board of Education adopt the following resolution:

**RESOLVED**, that the Board of Education accepts the attached HIB Report beginning February 25, 2022 and ending March 23, 2022.

| School     | Incidents Reported | Confirmed Incidents HIB | Inconclusive - Case Remains Active |
|------------|--------------------|-------------------------|------------------------------------|
| <b>BHS</b> | 0                  | 0                       | 0                                  |
| <b>RBS</b> | 3                  | 1                       | 0                                  |
| <b>ADS</b> | 1                  | 0                       | 0                                  |

**BE IT FURTHER RESOLVED**, that the Butler Board of Education approves the remedial and disciplinary action taken by the building principals.

**ROLL CALL:**

- |                          |                        |                          |
|--------------------------|------------------------|--------------------------|
| A. Allison- <b>YES</b>   | A. Drucker- <b>YES</b> | J. Karpowich- <b>YES</b> |
| T. Luciani- <b>YES</b>   | H. Oguss- <b>YES</b>   | K. Smith- <b>YES</b>     |
| J. Tacinelli- <b>YES</b> | J. Tadros- <b>YES</b>  | C. Ziegler- <b>YES</b>   |
- M. Arabia - Bloomingdale Representative-**YES**

**COMMUNICATIONS:**

**DELEGATE/LIAISON REPORTS:**

- a. Butler Education Foundation - C. Ziegler
- b. NJ School Boards Delegate - J. Tacinelli
- c. MOCESCOM - H. Oguss
- d. MCSBA - J. Tadros

**PUBLIC PARTICIPATION #1 (on agenda action items only, if applicable):** None.

Public participation shall be governed by the following rules (Per District Policy #0167):

1. The Public participation period shall be for thirty minutes or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be limited to three minutes' duration;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. All statements shall be directed to the presiding officer;
6. The presiding officer may:
  - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that “Comments from the Audience” is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.

**PERSONNEL AND POLICY - K. Smith, Chair**

Personnel Committee Meeting Report

Policy Committee Meeting Report

Motion by K. Smith, seconded by C. Ziegler, to accept the recommendation of the Superintendent to approve and adopt motion PP 25-22 through PP 26-22 as described below:

**PP 25-22      Appointments\***

**PP 26-22      Approval of BEA contract Side Bar Agreement\***

**Discussion:** None.

**ROLL CALL:**

A. Allison-YES

A. Drucker-YES

J. Karpowich-YES

T. Luciani-YES  
J. Tacinelli-YES

H. Oguss-YES  
J. Tadros-YES

K. Smith-YES  
C. Ziegler-YES

M. Arabia - Bloomingdale Representative-YES

Motion carried 10-0-0.

Motion by K. Smith, seconded by C. Ziegler, to accept the recommendation of the Superintendent to approve and adopt motion PP 27-22 as described below:

**PP 27-22 Appointments**

**Discussion:** None.

**ROLL CALL:**

A. Allison-YES  
T. Luciani-YES  
J. Tacinelli-YES

A. Drucker-YES  
H. Oguss-YES  
J. Tadros-YES

J. Karpowich-YES  
K. Smith-YES  
C. Ziegler-YES

Motion carried 9-0-0.

**RESOLUTIONS PP 25-22: APPOINTMENTS\***

**RESOLVED**, the Board of Education approves the following appointments pending applicants' completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A6-4 et seq., and P.L. 2018, c. 5 as applicable:

|                  |
|------------------|
| <b>PERSONNEL</b> |
|------------------|

|   |
|---|
| <b>A. Non Instructional - Resignation</b> |
|---|

| Name           | Nature of Action   | Deg/ Step   | Salary      | Location | Date Effective | Date Terminated | Discussion  |
|----------------|--------------------|-------------|-------------|----------|----------------|-----------------|---|
| William Tittle | Accept Resignation | Maintenance | \$69,770.00 | DT       | 06/30/2022     |                 | For the purpose of Retirement. Accept resignation with regret after 18 years with the District. |

|                            |
|----------------------------|
| <b>B. Substitute/Other</b> |
|----------------------------|

| Name          | Nature of Action | Position   | Salary        | Location | Date Effective | Date Terminated | Discussion      |
|---------------|------------------|------------|---------------|----------|----------------|-----------------|-----------------|
| Lexi Robinson | Approve          | Substitute | \$100.00/day. | DT       | 03/17/2022     | 06/30/2022      | New Substitute. |

|                    |         |                     |               |     |            |            |  |
|--------------------|---------|---------------------|---------------|-----|------------|------------|--|
| Nicole Hammond     | Approve | Substitute          | \$100.00/day. | DT  | 03/17/2022 | 06/30/2022 | Returning Substitute.                  |
| Alexis Ballistreri | Approve | Substitute          | \$100.00/day. | DT  | 03/17/2022 | 06/30/2022 | New Substitute.                        |
| Raymond Pych       | Approve | Substitute          | \$100.00/day. | DT  | 03/17/2022 | 06/30/2022 | Returning Substitute.                  |
| Elizabeth Fellman  | Approve | Substitute          | \$100.00/day. | DT  | 03/17/2022 | 06/30/2022 | Returning Substitute.                  |
| Michael Fatzer     | Approve | Chaperone/Volunteer | \$0.00        | BHS | 05/03/2022 | 05/04/2022 | Chaperone for "Glassroots" Field Trip. |

**C. Student Intern/Teacher**

| Name         | School | Program                            | Salary      | Date Effective | Date Terminated | Discussion |
|--------------|--------|------------------------------------|-------------|----------------|-----------------|------------|
| Andrew Brand | BHS    | Student Intern/Custodial           | \$13.00/hr. | 03/01/2022     | 06/30/2022      |            |
| Eddie Roby   | BHS    | Student Teacher/Physical Education | \$0.00      | TBD            | 06/30/2022      |            |

**D. Coaches/Activity Positions**

| Sport           | Coach            | Position   | Season | Stipend    | Date Effective | Date Terminated | Discussion |
|-----------------|------------------|------------|--------|------------|----------------|-----------------|------------|
| Girls Soccer    | Michael Macmanus | Head Coach | Fall   | \$4,719.00 | 05/01/2022     | 11/30/2022      |            |
| Boys Track      | Kavin Kirk       | Assistant  | Spring | \$3,718.00 | 10/02/2021     |                 | Rescind.   |
| Boys Basketball | Kavin Kirk       | Assistant  | Winter | \$3,718.00 | 10/02/2021     |                 | Rescind.   |

**RESOLUTION PP 26-22: APPROVAL OF BEA SIDE BAR AGREEMENT\***

**RESOLVED**, that the Board of Education approves the Side Bar Agreement between the Butler Board of Education and the Butler Education Association for the period July 1, 2022 through June 30, 2023. The Side Bar agreements grants a second year unpaid leave of absence with approval and recommendation by District Superintendent.

**RESOLUTION PP 27-22: APPOINTMENTS**

**RESOLVED**, the Board of Education approves the following appointment pending applicants' completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A6-4 et seq., and P.L. 2018, c. 5 as applicable:

**PERSONNEL**

**A. Instructional**

| Name              | Nature of Action | Deg/ Step | Salary            | Location | Date Effective | Date Terminated | Discussion  |
|-------------------|------------------|-----------|-------------------|----------|----------------|-----------------|---|
| #5439             | Approve          | MA+60     | \$89,314.00       | ADS      | 09/01/2022     | 12/01/2022      | FMLA and NJLA leave will start concurrently on or around 09/01/2022 - 11/24/2022 for maternity leave. |
| Elizabeth Fellman | Approve          | BA Step 1 | \$275.97/per day. | RBS      | 3/12/2022      | 3/24/2022       | Maternity Leave Replacement.  |

**B. Instructional - Resignation**

| Name              | Nature of Action   | Deg/ Step       | Salary      | Location | Date Effective | Date Terminated | Discussion  |
|-------------------|--------------------|-----------------|-------------|----------|----------------|-----------------|---|
| Melissa Tutunjian | Accept Resignation | BA Step 14      | \$88,405.00 | RBS      | 06/30/2022     |                 | For the purpose of Retirement. Accept resignation with regret after 22 years with the District. |
| Stacey Martin     | Accept Resignation | MA+30/<br>BA+60 | \$99,111.00 | ADS      | 06/30/2022     |                 | For the purpose of Retirement. Accept resignation with regret after 30 years with the District. |

**C. Extra Duty Pay**

| Name                | Nature of Action | Position                  | Salary                                | Location | Date Effective | Date Terminated | Discussion                   |
|---------------------|------------------|---------------------------|---------------------------------------|----------|----------------|-----------------|------------------------------|
| Reudebeth Colaku    | Approve          | Home Instruction          | \$42.00/hr.                           | ADS      | 03/01/2022     | 06/30/2022      |                              |
| Heather Bethancourt | Approve          | Home Instruction          | \$42.00/hr.                           | RBS      | 03/01/2022     | 06/30/2022      |                              |
| Elizabeth Fellman   | Approve          | Home Instruction          | \$42.00/hr.                           | RBS      | 11/19/2021     | 06/30/2022      |                              |
| Mary Lawler         | Approve          | Extra Academic Assistance | \$45.00/session.<br>10 sessions each. | ADS      | 03/01/2022     | 06/30/2022      | Multisensory reading skills. |
| Jill Muller-Rovell  | Approve          | Extra Academic Assistance | \$45.00/session.<br>10 sessions each. | ADS      | 03/01/2022     | 06/30/2022      | Multisensory reading skills. |
| Alexandra Spellman  | Approve          | AM Detention Monitor      | \$30.00/hr.                           | RBS      | 03/01/2022     | 06/30/2022      |                              |
| Elvia Gaudet        | Approve          | AM Detention Monitor      | \$30.00/hr.                           | RBS      | 03/01/2022     | 06/30/2022      |                              |
| McKenna Maroney     | Approve          | AM Detention Monitor      | \$30.00/hr.                           | RBS      | 03/01/2022     | 06/30/2022      |                              |

|                  |         |                      |             |     |            |            |  |
|------------------|---------|----------------------|-------------|-----|------------|------------|--|
| Annemarie Tarr   | Approve | AM Detention Monitor | \$30.00/hr. | RBS | 03/01/2022 | 06/30/2022 |  |
| Stacy Giancaspro | Approve | AM Detention Monitor | \$30.00/hr. | RBS | 03/01/2022 | 06/30/2022 |  |

**CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES - Jane Tadros, Chair**

Committee Meeting Report

Motion by J. Tadros, seconded by K. Smith, to accept the recommendation of the Superintendent to approve and adopt motions CIS 36-22 through CIS 39-22, as described below:

- CIS 36-22 Homebound/Bedside Instruction\***
- CIS 37-22 Field Trips\***
- CIS 38-22 Professional Days\***
- CIS 39-22 Approval of Revised School Calendar for 2022-2023 SY\***

**Discussion:** None.

**ROLL CALL:**

- |   |                        |                          |
|---|------------------------|--------------------------|
| A. Allison- <b>YES</b>                              | A. Drucker- <b>YES</b> | J. Karpowich- <b>YES</b> |
| T. Luciani- <b>YES</b>                              | H. Oguss- <b>YES</b>   | K. Smith- <b>YES</b>     |
| J. Tacinelli- <b>YES</b>                            | J. Tadros- <b>YES</b>  | C. Ziegler- <b>YES</b>   |
| M. Arabia - Bloomingdale Representative- <b>YES</b> |                        |                          |

Motion carried 10-0-0.

Motion by J. Tadros, seconded by J. Karpowich, to accept the recommendation of the Superintendent to approve and adopt motions CIS 40-22 through CIS 41-22, as described below:

- CIS 40-22 Homebound/Bedside Instruction**
- CIS 41-22 Professional Days**

**Discussion:** None.

**ROLL CALL:**

- |                          |                        |                          |
|--------------------------|------------------------|--------------------------|
| A. Allison- <b>YES</b>   | A. Drucker- <b>YES</b> | J. Karpowich- <b>YES</b> |
| T. Luciani- <b>YES</b>   | H. Oguss- <b>YES</b>   | K. Smith- <b>YES</b>     |
| J. Tacinelli- <b>YES</b> | J. Tadros- <b>YES</b>  | C. Ziegler- <b>YES</b>   |

Motion carried 9-0-0.

**RESOLUTION CIS 36-22: HOMEBOUND/BEDSIDE INSTRUCTION\***



**RESOLVED**, the Board of Education approves Home Instruction/Bedside Hours as per Guidance Department, Student Physician, and/or Court Order, paid upon submission of timesheets:

| Student ID#/ District   | Grade | Effective Date | Hours Per Week | End Date   |
|-------------------------|-------|----------------|----------------|------------|
| 94279/Butler            | 10    | 03/11/2022     | 10hr/week      | 04/22/2022 |
| 2801061/Bloomingtondale | 12    | 04/01/2022     | 10hr/week      | 05/12/2022 |

**RESOLUTION CIS 37-22: FIELD TRIPS\***

**RESOLVED**, the Board of Education approves the following field trips for the 2021-2022 school year:

| Date                      | School | Destination/ Purpose       | Requesters/Chaperones                           | Cost/Funding Source |
|---------------------------|--------|----------------------------|---|---------------------|
| 05/03/2022                | BHS    | Glassroots/STEM Principles | Marisa Fatzer, Maurice Johnson & Michael Fatzer | \$1,223.33          |
| 04/01/2022                | BHS    | Butler Library/RISE        | Brian Baylor                                    | \$0.00              |
| 04/07/2022                | BHS    | Stop & Shop/RISE           | Brian Baylor                                    | \$0.00              |
| 04/04/2022,<br>04/11/2022 | BHS    | Applebees/RISE             | Brian Baylor                                    | \$0.00              |
| 04/25/2022                | BHS    | Wendy's/RISE               | Brian Baylor                                    | \$0.00              |
| 05/16/2022                | BHS    | 9/11 Museum                | Shannon Neville-Greenwood                       | \$1,403.00          |

**RESOLUTION CIS 38-22: PROFESSIONAL DAYS\***

**RESOLVED**, the Board of Education approves the following professional day(s) for the 2021-2022 school year:

| Date                       | Vendor | Workshop Title/Presenter              | Cost  | Participants/Requestor |
|----------------------------|--------|---------------------------------------|---|------------------------|
| 06/07/2022 -<br>06/10/2022 | NJASBO | 2022 NJASBO ANNUAL CONFERENCE         | \$935.03<br>(Includes estimated mileage/tolls/parking fees) | Pamela Vargas          |
| 06/28/2022 -<br>07/01/2022 | NATA   | NATA 73rd CLINICAL SYMPOSIA & AT EXPO | \$345.00  | Sven Lilienthal        |

**RESOLUTION CIS 39-22: APPROVAL OF REVISED SCHOOL CALENDAR FOR 2022-2023 SY\***

**RESOLVED**, the Board of Education approves the revised calendar for the 2022-2023 school year.

**RESOLUTION CIS 40-22: HOMEBOUND/BEDSIDE INSTRUCTION**

**RESOLVED**, the Board of Education approves Home Instruction/Bedside Hours as per Guidance Department, Student Physician, and/or Court Order, paid upon submission of timesheets:

| Student ID# | Grade | Effective Date | Hours Per Week | End Date   |
|-------------|-------|----------------|----------------|------------|
| 24724       | 7     | 02/28/2022     | 10hr/week      | 04/11/2022 |
| 36518       | 3     | 02/28/2022     | 10hr/week      | 04/11/2022 |

**RESOLUTION CIS 41-22: PROFESSIONAL DAYS**

**RESOLVED**, the Board of Education approves the following professional day(s) for the 2021-2022 school year:

| Date       | Vendor | Workshop Title/Presenter                               | Cost    | Participants/Requestor |
|------------|--------|--|---------|------------------------|
| 03/21/2022 | PESI   | CERTIFIED AUTISM SPECTRUM DISORDER CLINICAL SPECIALIST | \$99.00 | Julia Placko           |

**FINANCE - A. Allison, Chair**

Committee Meeting Report

Motion by A. Allison, seconded by J. Karpowich, to accept the recommendation of the Superintendent to approve and adopt motions FIN 114-22 through FIN 125-22, as described below:

- FIN 114-22 Bills and Claims and Payroll Report\***
- FIN 115-22 Open Purchase Order Reports\***
- FIN 116-22 Transfers\***
- FIN 117-22 Reports of the Secretary and Treasurer\***
- FIN 118-22 Submission of the 2022-2023 SY Tentative Budget to the Executive County Superintendent of Schools\***
- FIN 119-22 Staff And Board Member Maximum Travel Expenses For 2022-2023 SY\***
- FIN 120-22 Capital Reserve Withdrawal 2022-2023 SY-Statement of Purpose\***
- FIN 121-22 District Participation in the Special Education Program (SEMI)\***
- FIN 122-22 Annual Comprehensive Financial Report CAFR\***
- FIN 123-22 Corrective Action Plan\***
- FIN 124-22 Joint Transportation Agreement\***
- FIN 125-22 Acceptance of Funds-Security Grant\***

**Discussion:** None.

**ROLL CALL:**

A. Allison-**YES**  
T. Luciani-**YES**  
J. Tacinelli-**YES**

A. Drucker-**YES**  
H. Oguss-**YES**  
J. Tadros-**YES**

J. Karpowich-**YES**  
K. Smith-**YES**  
C. Ziegler-**YES**

M. Arabia - Bloomingdale Representative-**YES**

Motion carried 10-0-0.

Motion by A. Allison, seconded by H. Oguss, to accept the recommendation of the Superintendent to approve and adopt motions FIN 126-22, as described below:

**FIN 126-22 Acceptance of Funds-Clean Communities Grant**

**Discussion:** None.

**ROLL CALL:**

A. Allison-**YES**  
T. Luciani-**YES**  
J. Tacinelli-**YES**

A. Drucker-**YES**  
H. Oguss-**YES**  
J. Tadros-**YES**

J. Karpowich-**YES**  
K. Smith-**YES**  
C. Ziegler-**YES**

Motion carried 9-0-0.

**RESOLUTION FIN 114-22: BILLS AND CLAIMS AND PAYROLL REPORT\***

**RESOLVED**, the Board of Education approves the **Bills and Claims and Payroll Report**, as per attached list, in the amount of **\$2,310,941.09** and further move that the following bills drawn on the current account in the total amount of **\$293,386.26** for materials received and/or services rendered, having been duly audited by the business administrator and submitted to the Board, be ratified by the Board.

**RESOLUTION FIN 115-22: OPEN PURCHASE ORDER REPORTS\***

**RESOLVED**, the Board of Education authorizes approval of the **Open Purchase Order Reports**, as per attached, in the amount of **\$81,261.78**.

**RESOLUTION FIN 116-22: TRANSFERS\***

**RESOLVED**, the Board of Education approves transfers for the month of **February 28, 2022** as presented and on file in the Board Office.

**RESOLUTION FIN 117-22: REPORTS OF THE SECRETARY AND TREASURER\***

**RESOLVED**, the Board of Education approves reports of the Secretary and Treasurer for the period ending **February 28, 2022**. Pursuant to N.J.A.C. 6:20-2.13, and 6:20-2A.10 (d) and (e), and as

certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**RESOLUTION FIN 118-22: SUBMISSION OF THE 2022-2023 SY TENTATIVE BUDGET TO THE EXECUTIVE COUNTY SUPERINTENDENT\***

**RESOLVED**, the Board of Education approves the submission of the 2022-2023 SY Tentative Budget to the Executive County Superintendent of Schools.

**BE IT RESOLVED** that the tentative budget be approved for the 2022-2023 School Year using the 2022-2023 state aid figures:

|   | <b>GENERAL</b>     | <b>SPECIAL</b>        | <b>DEBT</b>           |                     |
|---|--------------------|-----------------------|-----------------------|---------------------|
|   | <b><u>FUND</u></b> | <b><u>SPECIAL</u></b> | <b><u>SERVICE</u></b> | <b><u>TOTAL</u></b> |
| <b>2022-2023<br/>Total Expenditures</b>   | \$29,717,187       | \$1,285,651           | \$607,075             | \$31,609,913        |
| <b>Less:<br/>Anticipated<br/>Revenues</b> | \$11,367,058       | \$1,285,651           | \$66,815              | \$12,719,524        |
| <b>Taxes to be Raised</b>                 | \$18,350,129       | \$0                   | \$540,260             | \$18,890,389        |

And to advertise said tentative budget in the Suburban Trends in accordance with the form required by the State Department of Education and according to law; and

**BE IT FURTHER RESOLVED**, that a public hearing be held in Butler High School Library, Butler, New Jersey on April 28, 2022, at 7:00 PM, for the purpose of conducting a public hearing in the budget for the 2022-2023 School Year.

**RESOLUTION FIN 119-22: STAFF AND BOARD MEMBER MAXIMUM TRAVEL EXPENSES FOR 2022-2023 SY\***

**RESOLVED**, the Board of Education approves the amendment as follows:

**WHEREAS**, the Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel

that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, N.J.A.C.6A:23B-1.1 et seq. Requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

**WHEREAS**, the Butler Board of Education established an annual school budget maximum for travel expenses of \$70,000 for 2022-2023 with expenditures totaling \$70,000, and

**WHEREAS**, travel and related expenses not in compliance with N.J.A.C.6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

**THEREFORE, BE IT RESOLVED**, the Board of Education approves all travel not in compliance with N.J.A.C.6A:23-B-1.1 et seq. As being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

**BE IT FURTHER RESOLVED**, the Board of Education approves a travel and related expense reimbursement in accordance with N.J.A.C.6A:23B-1.2(b), to a maximum expenditure of \$70,000 for all staff and board members for the 2022-2023 school year.

**RESOLUTION FIN 120-22: CAPITAL RESERVE WITHDRAWAL 2022-2023 SY - STATEMENT OF PURPOSE\***

**WHEREAS**, the Board of Education desires to advance the following capital projects throughout the district,

Memorial Field Turf/Track Project - \$1,089,614.00

**WHEREAS**, capital reserve funds need to be withdrawn by Board resolution to support eligible or otherwise eligible capital projects in the amount of \$1,089,614.00.

**BE IT FURTHER RESOLVED**, that the Board of Education hereby appropriates \$1,089,614.00 from its capital reserve fund to support the cost of this project. These expenditures for construction elements

or projects are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

**RESOLUTION FIN 121-22: DISTRICT PARTICIPATION IN THE SPECIAL EDUCATION PROGRAM (SEMI)\***

**RESOLVED**, the Board of Education approves the District's participation in the Special Education Medicaid Initiative (SEMI) program with alternate projection revenues for the 2022-2023 school year.

**RESOLUTION FIN 122-22: ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR)\***

**RESOLVED**, the Board of Education approves the Comprehensive Annual Financial Report (CAFR) and the Auditors Management Report as prepared by Thomas Ferry, CPA, or Wielkotz & Company LLC., for the year ending June 30, 2021, noting four recommendations.

**RESOLUTION FIN 123-22: CORRECTIVE ACTION PLAN\***

**RESOLVED**, the Board of Education approves the following Corrective Action Plan for the 2020-2021 ACFR recommendations:

**Food Service**

The Business Administrator will implement steps to reduce net cash resources to ensure that ending balance in the cafeteria account only covers three months worth of expenditures.

**Application for State School Aid**

The Business Administrator and Director of Students Services will ensure that all classified students have an approved IEP.

The Business Administrator will ensure that the A.S.S.A agrees with the student register.

**Application for State School Aid**

The Business Administrator, Director of Students Services and Technology department will ensure that all on roll and low income students are properly counted in the district's workpaper as of the October 15th cut off time.

**Transportation/DRTRS**

The Business Administrator and the Technology Department will implement steps to be taken to ensure that transported students are properly classified in the student register.

**RESOLUTION FIN 124-22: JOINT TRANSPORTATION AGREEMENT\***

**RESOLVED**, the Board of Education approves a Joint Transportation Agreement with the Educational Services Commission of Morris County for transportation services for the 2022-2023 school year.

RESOLUTION FIN 125-22: ACCEPTANCE OF FUNDS-SECURITY GRANT\*

**RESOLVED**, the Board of Education accepts grant funds of the 2021-2022 School Security Grant Program through the New Jersey Department of Education for the purposes described in the application, in the amount of \$67,565.00. The Butler Board of Education hereby grants authority to the Business Administrator to submit the final fund request for review by Morris Country Business Administrator and the New Jersey Department of Education.

RESOLUTION FIN 126-22: ACCEPTANCE OF FUNDS-CLEAN COMMUNITIES GRANT

**RESOLVED**, the Board of Education accepts grant funds of the 2021-2022 Clean Communities Grant for Schools in Morris County in the amount of \$600.00. Grants funds will be allocated to the Richard Butler School recycling program. The Butler Board of Education hereby grants authority to the Business Administrator to submit the application to Morris County grant department.

**OPERATIONS - A. Allison, Chair**

Committee Meeting Report

Motion by A. Allison, seconded by J. Karpowich, to accept the recommendation of the Superintendent to approve and adopt motion OPS 21-22, as described below:

**OPS 21-22 HS/District Facility Use Requests\***

**Discussion:** None.

**ROLL CALL:**

A. Allison-**YES**  
T. Luciani-**YES**  
J. Tacinelli-**YES**

A. Drucker-**YES**  
H. Oguss-**ABSTAINED**  
J. Tadros-**YES**

J. Karpowich-**YES**  
K. Smith-**YES**  
C. Ziegler-**YES**

M. Arabia - Bloomingdale Representative-**YES**

Motion carried 9-0-1.

Motion by A. Allison, seconded by J. Tadros, to accept the recommendation of the Superintendent to approve and adopt motion OPS 22-22, as described below:

**OPS 22-22 Elementary Facility Use Requests**

**Discussion:** None.

**ROLL CALL:**

A. Allison-**YES**  
 T. Luciani-**YES**  
 J. Tacinelli-**YES**

A. Drucker-**YES**  
 H. Oguss-**ABSTAINED**  
 J. Tadros-**YES**

J. Karpowich-**YES**  
 K. Smith-**YES**  
 C. Ziegler-**YES**

Motion carried 8-0-1.

RESOLUTION OPS 21-22: HS/DISTRICT FACILITY USE REQUESTS\*

**RESOLVED**, the Board of Education approves the following application(s) for **use of facilities** for the **2021-2022** school year.

| <b>Date</b>   | <b>Group</b>               | <b>Event</b>                                  | <b>Place</b>   | <b>Classification/<br/>App. #</b> | <b>Fee</b> |
|---|----------------------------|---|--|-----------------------------------|------------|
| 3/10/2022-<br>6/30/2022<br>M-F 5:00<br>p.m.-8:30 p.m.<br>Saturdays &<br>Sundays when<br>available | Butler Stars               | Practice/Games<br>Softball Teams              | Smith Field  | B-1<br>SY 21/22                   | \$0.00     |
| 4/7/2022  | Butler PTA                 | PTA Drama<br>Production<br>Rehearsal          | 6:30 p.m.-<br>8:30 p.m.<br>Butler High<br>School<br>Auditorium                     | A-1<br>SY 21/22                   | \$0.00     |
| 4/16/2022   | Students &<br>Staff        | SAT   | 7:00 a.m.-<br>1:00 p.m.<br>Butler High<br>School Main<br>Building<br>Various Rooms | A-1<br>SY 21/22                   | \$0.00     |
| 4/20/2022-<br>7/21/2022<br>M-W 6:00 p.m. -<br>9:00 p.m.   | Students &<br>Staff        | Spring Field<br>Hockey Practices<br>and Games | Hempstead<br>Field   | B-1<br>SY 21/22                   | \$0.00     |
| 6/27/2022-<br>6/30/2022<br>8:00 a.m.-<br>4:00 p.m.  | Youth<br>Football<br>Camp. | Bulldog Football<br>Games & Practices         | Hempstead<br>Field   | B-1<br>SY 21/22                   | \$0.00     |

RESOLUTION OPS 22-22: ELEMENTARY FACILITY USE REQUESTS



**RESOLVED**, the Board of Education approves the following application(s) for **use of facilities** for the **2021-2022** school year.

| Date  | Group                                  | Event  | Place  | Classification/<br>App. # | Fee  |
|---|--|--|--|---------------------------|--|
| 3/18/2022 &<br>3/25/2022  | Butler PTA                             | PTA Chess  | 2:30 p.m.-<br>4:00 p.m.<br>Aaron Decker<br>School Library                    | A-1<br>SY 21/22           | \$0.00                                     |
| 3/19/2021<br>(Revised<br>date)  | Traditional<br>Okinawan<br>Karate      | Karate<br>Demonstration                                | 9:00 a.m. - 4:30<br>p.m. Richard Butler<br>School Gym and<br>cafeteria       | E-1<br>SY21/22-01         | \$450<br>Rental<br>Plus<br>Custodial<br>OT |
| 3/24/2022 &<br>3/31/2022  | Butler PTA                             | PTA Base-Snakes<br>and Scales                          | 2:30 p.m.-<br>4:00 p.m.<br>Aaron Decker<br>School Art Room                   | A-1<br>SY 21/22           | \$0.00                                     |
| 3/21/2022<br>8:00 a.m.-<br>1:30 p.m.<br>3/22/2022-<br>3/24/2022<br>10:00 a.m.-<br>2:00 p.m. | Butler PTA                             | PTA Spring<br>Scholastic Book<br>Fair                  | Richard Butler<br>School Multipurpose<br>Room                                | A-1<br>SY 21/22           | \$0.00                                     |
| 3/26/2022   | Butler/<br>Bloomingdale<br>Girl Scouts | Cub Scout Blue<br>and Gold<br>Dinner/Pinewood<br>Derby | 9:00 a.m.-<br>4:00 p.m.<br>Richard Butler<br>School Gymnasium<br>& Cafeteria | B-1<br>SY 21/22           | \$0.00                                     |
| 3/31/2022   | Butler PTA                             | PTA Drama<br>Practice                                  | 2:40 p.m.-<br>5:00 p.m. Richard<br>Butler School<br>Multipurpose Room        | A-1<br>SY 21/22           | \$0.00                                     |
| 4/04/2022<br>4/11/2022<br>4/25/2022<br>5/02/2022<br>5/09/2022<br>5/16/2022<br>5/23/2022     | Butler PTA                             | PTA<br>Chess/Rubik's<br>Cube                           | 2:30 p.m.-<br>4:00 p.m.<br>Aaron Decker<br>School Art Room &<br>Library      | A-1<br>SY 21/22           | \$0.00                                     |

|  |  |  |  |                 |        |
|--|--|--|--|-----------------|--------|
| 6/06/2022  |  |  |  |                 |        |
| 4/05/2022<br>4/06/2022<br>4/12/2022<br>4/13/2022   | Butler PTA                             | PTA Base<br>Scribble Gardens                     | 2:30 p.m.-<br>4:00 p.m.<br>Aaron Decker<br>School Art Room   | A-1<br>SY 21/22 | \$0.00 |
| 4/05/2022<br>4/12/2022<br>4/26/2022<br>4/29/2022<br>5/03/2022<br>5/17/2022                           | Butler PTA                             | PTA TREP\$<br>Workshop                           | 2:40 p.m.-<br>4:30 p.m.<br>Richard Butler<br>School STEAM,<br>Multipurpose Room<br>& Cafeteria     | A-1<br>SY 21/22 | \$0.00 |
| 4/07/2022<br>4/14/2022<br>4/28/2022  | Butler PTA                             | PTA Base Snakes<br>& Snakes                      | 2:30 p.m.-<br>4:00 p.m.<br>Aaron Decker<br>School Art Room   | A-1<br>SY 21/22 | \$0.00 |
| 4/08/2022<br>4/29/2022<br>5/06/2022<br>5/13/2022<br>5/20/2022<br>5/27/2022<br>6/03/2022<br>6/10/2022 | Butler PTA                             | PTA Chess<br>Tournament                          | 2:30 p.m.-<br>4:00 p.m.<br>Aaron Decker<br>School Library  | A-1<br>SY 21/22 | \$0.00 |
| 4/29/2022  | Butler/<br>Bloomingdale<br>Girl Scouts | World Thinking<br>Day/Earth Date<br>Celebrations | 4:30 p.m. -<br>8:00 p.m.<br>Richard Butler<br>School Multipurpose<br>Room                          | B-1<br>SY 21/22 | \$0.00 |
| 5/04/2022  | Butler PTA                             | PTA TREP\$<br>Marketplace                        | 3:30 p.m.-<br>10:00 p.m.<br>Richard Butler<br>School Hallways,<br>Cafeteria &<br>Multipurpose Room | A-1<br>SY 21/22 | \$0.00 |
| 5/05/2022  | Butler PTA                             | PTA Mother's<br>Day Plant Sale                   | 8:30 a.m.-<br>2:00 p.m.<br>Aaron Decker Back<br>Parking Lot  | A-1<br>SY 21/22 | \$0.00 |
| 5/06/2022  | Butler PTA                             | PTA Mother's<br>Day Plant Sale                   | 9:00 a.m.-<br>2:00 p.m.<br>Richard Butler  | A-1<br>SY 21/22 | \$0.00 |

|           |            |                        |  |                 |        |
|-----------|------------|------------------------|--|-----------------|--------|
|           |            |                        | School Middle Hallway  |                 |        |
| 5/20/2022 | Butler PTA | PTA Stem/Science Fair. | 3:00 p.m.-<br>9:30 p.m.<br>Richard Butler School Multipurpose Room | A-1<br>SY 21/22 | \$0.00 |
| 6/16/2022 | Butler PTA | PTA Bundt Cake Pick Up | 2:45 p.m.-<br>7:15 p.m.<br>Aaron Decker Breezeway                  | A-1<br>SY 21/22 | \$0.00 |

**UNFINISHED BUSINESS/FOLLOW UP PREVIOUS AGENDA:****NEW BUSINESS:****PUBLIC PARTICIPATION #2:**

Kim Olsen - 21 Central Avenue, Butler, NJ 07405. Presented playground equipment at Richard Butler School. Comments regarding curriculum regarding social interaction. Shared school furniture suggestions.

**FOR THE GOOD OF THE ORDER:****ADJOURNMENT:**

Motion by A. Allison, seconded by J. Karpowich, that the Butler Board of Education adopt the following resolution:

RESOLVED, that the Board of Education approves the motion to close the meeting of the Butler Board of Education at 7:49 p.m.

Respectfully submitted

Pamela Vargas  
Board Secretary